



PILOT CIRCUIT COURT FILER TRAINING

ABOUT MiFILE

MiFILE is the e-Filing system for Michigan Courts that utilizes TrueFiling, a 24x7 web-based e-File and e-Service solution for courts, law firms, attorneys and self-represented filers. MiFILE is targeted to be live for all participating pilot courts by December 31, 2017.

The MiFILE pilot courts include:

- Wayne County 3rd Circuit Court
- Macomb County 16th Circuit Court
- Oakland County 6th Circuit Court
- Ottawa County 20th Circuit Court
- Grand Traverse / Antrim / Leelanau Counties 13th Circuit Court

ACCOUNT CREATION

Register now for an account on the TrueFiling site (if you don't already have one). Existing accounts will carry over to MiFILE. Filers should also note that:

- Service contacts and credit card information will also carry over to the MiFILE site.
- Default notifications in MiFILE will be set so that emails are sent for any Filed / Rejected filings and Payment transactions. Filers will be able to update these settings.



Filer 2.0 Account Signup
<http://www.truefiling.com>

For **technical questions** or **support** for TrueFiling, please call the number **(855) 959-8868** or email Support@TrueFiling.com.

FILER TRAINING OPPORTUNITIES

The MiFILE team will offer a variety of training methods for filers:

Onsite instructor-led training
 Instructor-led sessions at central facility locations

Live & recorded webinars
 Sessions conducted online with chat feature available during live sessions

Web-based training simulations
 On-demand and self-paced system simulation videos

End-user training manual & guides
 System user training manual, guides, and FAQs

MiFILE Filer Training Opportunities

All Judges at the 16th Judicial Circuit Court are participating in the e-Filing system. The Court's e-Filing system currently includes [A], [C], [N], and [P] civil case-types and [DO] domestic case-types. You will be notified at case initiation if your case is e-Filing.

Please follow the link <http://circuitcourt.macombgov.org/circuitcourt-efilingresources> for further information about the court's e-Filing system.

MACOMB COUNTY 16TH JUDICIAL CIRCUIT COURT FILER TRAINING SCHEDULE

| | October 2017 | | | | November 2017 | | | |
|--|----------------------------|--|--|-------|---------------|-------|-------|-------|
| On-Demand Training & User Guides | Available in early October | | | | | | | |
| Onsite, Instructor-Led Training¹ | | | | | | 11/13 | 11/20 | |
| Onsite, Web-based Instructor-Led Training² | | | | 10/31 | 11/2 | 11/8 | 11/16 | 11/21 |
| MiFILE System Go-Live | | | | | | | | 11/29 |

¹Onsite, Instructor-Led Training will be at sites in **Bloomfield Hills** (register [here](#)) and **Detroit** (register [here](#)).

²Web-based trainings can be accessed remotely or filers can attend viewings starting in November at the **Circuit Court Building** located at 40 N. Main St. 48043. **To register for a filer training webinar**, click [here](#). If you experience issues, please contact Support@TrueFiling.com or go to www.truefiling.info/mifile/.