

STATE OF MICHIGAN COUNTY OF MACOMB 16TH JUDICIAL CIRCUIT	ADR ORDER	Circuit Court No:
Plaintiff Name:	v	Defendant Name:

IT IS ORDERED that:

1. _____ is appointed mediator in this matter and shall be paid at the rate of \$ _____ per hour, with the parties dividing the costs equally; or _____ .
The parties are to forward this order to the mediator to follow through on the mediation process.
2. The parties are to confer on the selection of a mediator by _____. If the parties agree on a mediator by this date, they are to notify the ADR Clerk at (586) 469-6479 and promptly initiate the mediation process with the selected mediator and pay the mediator his or her hourly rate. If the parties do not notify the ADR Clerk of their selection on or before that day, the ADR Clerk shall appoint a mediator from the list of approved mediators. The appointed mediator shall receive the hourly rate the mediator provided to the ADR Clerk pursuant to MCR 2.411(E)(1)(b). The ADR Clerk shall notify the mediator and attorneys.
3. The mediation is to be initiated within 10 days of the date of entry of this order and shall be completed within 60 days of this Order, unless more time is approved by the Court. There shall be no extensions of these deadlines unless prior approval is given by the Court. The mediator shall report to the Court as required by MCR 2.411(C).
4. The following persons shall be present in person, unless otherwise specifically authorized by the Court: (A) attorneys in principal charge of the case; (B) plaintiff(s); (C) defendant(s); (D) representatives of insurance carriers; (E) agents of any party; (F) representatives of lienholders; and (G) _____. Pursuant to MCR 2.410(D)(2)(b), each person required to be at the mediation shall have information and authority for effective participation in the conference for all purposes, including settlement.
5. The mediation shall be held in a mutually agreeable location, unless one of these boxes is checked: in the Court's conference room; or, _____
6. If the case is not settled and final judgment entered, the case is scheduled for a scheduling conference, or trial: on _____ at _____
If a date is not specified, the case is to be scheduled for the next event by the Assignment Clerk.
7. Oral or written statements made for or during mediation by anyone are inadmissible in any evidentiary proceeding. The mediator may not be called to testify about the mediation. The Court shall retain jurisdiction until the fees of the mediator are paid.

DATED: _____

Circuit Judge

Approved as to form and substance by: (Sign and print names below)
